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## **CUPE BC 2023 CONVENTION TRUSTEES REPORT**

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Consistent with many locals, we transitioned back to a more typical meeting schedule and also continued flexible meeting options learned during the pandemic. We participated in both in-person and virtual meetings, which increased the flexibility and cost-effectiveness of conducting our business of auditing the books for CUPE BC in a safe and effective manner.

The Trustees have met five times since the 2022 Convention. We met at the BC Regional office on June 27<sup>th</sup> and 28<sup>th</sup>, July 19<sup>th</sup> in Harrison Hot Springs, virtually on October 6<sup>th</sup>, at the BC Regional Office on November 30<sup>th</sup> and on March 15<sup>th</sup> and 16<sup>th</sup>. The 2021 expenses for the General, Defense and CJ Humanity Fund were all reviewed at the June meeting and all questions were satisfactorily answered by Secretary-Treasurer Trevor Davies and Director of Finance Wendy Monkhouse. We began reviewing the 2022 expense vouchers at the March meeting. A review of current financial statements occurred at all but the November meeting. We reviewed the Schedule of Assets and Disposals, the Record of Motions and Record of Donations to ensure that these are carried out in accordance with Executive Board authorization.

Trustees recommended a change to the process of how the Canada Revenue Agency's automobile allowance rate was applied to automatically follow the CRA changes to the posted rate, and this was adopted by the Executive Board in December 2022. Previously, Trustees annually reviewed and recommended changes to the Board. This will now allow for a more efficient and timelier update to the mileage rate.

In 2021 the Trustees recommended an external third-party review to measure the effectiveness of our investment provider. At the conclusion of this review, investments were transferred from Seamark to Fiera Capital in October 2022. The Trustees look

forward to reviewing the new investment portfolio with the new provider. CUPE BC's Investment Policy Statement continues to provide an appropriate set of objectives, procedures, and structure by which CUPE BC and its agents will invest funds of the membership.

The events truck and trailer has been liquidated and CUPE BC is still waiting for the arrival of the replacement vehicle.

In accordance with CUPE BC practice, Matthews Campbell Chartered Professional Accountants have audited the financial books. As part of the internal audit process, the Trustees met with the Secretary-Treasurer and the Director of Finance on April 13, 2023 and reviewed the CUPE BC audited financial statements to December 31, 2022. In accordance with Article 5.5 b) and c) of the CUPE BC Constitution, the Trustees reviewed and discussed the proposed budget with the Secretary-Treasurer.

We acknowledge the dedication and commitment of the CUPE BC Executive as they work tirelessly to support members. We also acknowledge the exceptional work of the CUPE BC staff who support us in our work as Trustees: Executive Director Kiran Kooner, Director of Finance Wendy Monkhouse, Accountant Jolanta Osowska, Administrative Assistants Darci Schmid, Chika Buston, Morgan McCrystal, Maja Bohinc and Nancy Dhillon.

We would like to thank Secretary-Treasurer Trevor Davies, for continuing to improve the transparency and accountability of the Division's finances.

Respectfully submitted:

Debbie Mohabir  
David Robertson  
José van Berkel  
Darci Schmid, Administrative Assistant

April 2023

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